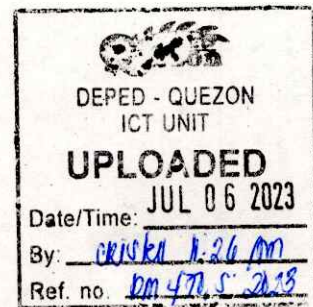




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



05 July 2023

DIVISION MEMORANDUM
DM No. 470, s. 2023

**OFFICER-IN-CHARGE (OIC) IN LIEU OF THE SCHOOLS DIVISION
SUPERINTENDENT'S OFFICIAL TRAVEL ON
JULY 6, 2023 to July 7, 2023**

To: Assistant Schools Division Superintendents,
Division Chiefs and Section/Unit Heads,
Public Schools District Supervisors,
Elementary and Secondary School Heads,
All Others Concerned

1. In view of the Schools Division Superintendent's Official Travel in Polillo Group of Island, **Mr. Gregorio T. Mueco**, *Assistant Schools Division Superintendent*, is hereby designated as the *Officer-In-Charge* on **July 6-7, 2023**. He will sign all routine communications and financial documents, except appointments.
2. In this connection, official correspondence shall be signed as follows:

FOR:

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

BY:

GREGORIO T. MUECO
Assistant Schools Division Superintendent

3. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

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